As a Presbyterian junior college, Montreat-Anderson believes in the worth of all persons. It accepts students if they have evidenced the potential and the desire for college training, and by imparting the basic content of a general education, it encourages them to prepare for the successful completion of the last two years of work at a senior college.

Through the studies and disciplines of a liberal arts program, Montreat-Anderson tries to involve all its students in the discovery and choice of values, in the provision of standards by which to judge their own and others' work, and in the channeling of abilities for useful purposes. It promotes open-minded investigation and the making of unprejudiced decisions. It also tries to quicken in each student a respect and concern for others which will issue in responsible involvement in the family and the church, in the college and the community.

Pursuing these aims, the college attempts to invest all phases of student life with the maximum in educational content. As a residential college, its uses its multiple opportunities to demonstrate the intregration of the academic and the non-academic elements in daily experience. Intellectual, religious and social activities along with the honor system, student government and an extensive work program are regarded as varied and valuable workshops in the utilization of resources and the shaping of values.

Faculty members embody the Christian purpose of the college by their dual commitment to faith and learning. The favorable ratio of teachers to students promotes cordial and helpful relationships which permit faculty members to go beyond academic concerns and direct their attention to individual problems of social adjustment and emotional growth. The faculty and administration endeavor to bring all their resources of skill and imagination to the task of devising an educational program which will truly meet the needs of the student body of Montreat-Anderson College.

MONTREAT-ANDERSON COLLEGE

1969-1970 CATALOGUE ISSUE

MONTREAT, NORTH CAROLINA 28757

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CORRESPONDENCE DIRECTORY

For information, please address inquiries as indicated below:

Admissions . . . . . The Director of Admissions
Financial Aid Officer, Scholarships . . . . The Director of Financial Aid
Financial Matters, Payments . . . . . The Business Manager
Student Affairs . . . . . The Dean of Students
Academic Affairs . . . . . The Academic Dean
Records, Transcripts, Grades . . . . . The Registrar
Developing . . . . . The Director of Development
Alumni Affairs . . . . . The Director of Alumni Affairs

VISITS TO THE CAMPUS

The college welcomes visitors to the campus. The Administrative offices are open Monday through Friday from 8:30 to 4:30 and on Saturday from 9:00 to 12:00. Visitors desiring interviews with members of the staff are urged to make appointments in advance.

Telephone: Area Code 704, 669-8425

MONTREAT-ANDERSON COLLEGE
MONTREAT, NORTH CAROLINA 28757

MONTREAT-ANDERSON COLLEGE

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1969—1970 CATALOGUE ISSUE

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THE COLLEGE

A STATEMENT OF PURPOSE

The Presbyterian founders of Montreat-Anderson College were men of strong conviction and clarity of purpose. They proposed in their charter "that those attending the college receive a sound and thorough Christian Education suitable to their needs." They made it clear that they were establishing a college in which students would receive "instruction in the Holy Bible." Over the years, this original purpose of the founders to provide "a sound and thorough Christian education" has been continuously affirmed and the college today prizes its church-relatedness as that which gives it a distinctive stance in the educational world. Because it accepts and teaches the biblical view of the nature of man and the meaning of life, Montreat-Anderson seeks to provide an education which is constantly informed and judged by Christian insights. Avoiding intolerance or coercion, it attempts to make the Christian climate the most distinctive feature of campus life.

As a Presbyterian junior college, Montreat-Anderson believes in the worth of all persons, but in contrast to many other educational institutions which tend to focus on the superior student, it has the conviction that it is especially suited to educate students of average ability. It accepts such students if they have evidenced the potential and the desire for college training, and by imparting the basic content of a general education, it encourages them to prepare for the successful completion of the last two years of work at a senior college.

Through the studies and disciplines of a liberal arts program, Montreat-Anderson tries to involve all its students in the discovery and choice of values, in the provision of standards by which to judge their own and others' work, and in the channeling of abilities for useful purposes. It promotes open-minded investigation and the making of

unprejudiced decisions. It also tries to quicken in each student a respect and concern for others which will issue in responsible involvement in the family and the church, in the college and the community.

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Faculty members embody the Christian purpose of the college by their dual commitment to faith and learning. The favorable ratio of teachers to students promotes cordial and helpful relationships which permit faculty members to go beyond academic concerns and direct their attention to individual problems of social adjustment and emotional growth. The faculty and administration endeavor to bring all their resources of skill and imagination to the task of devising an educational program which will truly meet the needs of the student body of Montreat-Anderson College.

—Adopted by the Board of Trustees, February 8, 1968

THE HISTORY

In 1913, the Board of Directors of the Mountain Retreat Association authorized the President, Dr. R. C. Anderson, to offer the use of Montreat grounds and buildings to the General Assembly of the Presbyterian Church in the United States, to be used for school purposes.

In 1914, the General Assembly appointed an ad interim committee to consider this proposal. The following year, the General Assembly adopted the report of the committee: "That the property of the Mountain Retreat Association be used for a Normal School and that the establishment of the school be referred to the Synods."

The Synods of Appalachia, Georgia, Alabama, North Carolina, Tennessee and Virginia elected trustees who met in Montreat on May 2, 1916, and elected Dr. Robert F. Campbell of Asheville, N. C., Chairman, Mr. W. T. Thompson, Jr., of Knoxville, Tenn., Secretary, and Ruling Elder T. S. Morrison of Asheville, N. C., Treasurer. The Montreat Normal School opened its first session in October, 1916, with eight students.

Montreat Normal School was made a Junior College in 1933 and re-named Montreat College. From 1945 to 1959 it was a four year

college for women. In 1959 it was made a co-educational Junior College and the name was changed to Montreat-Anderson College in grateful recognition of Dr. R. C. Anderson, who was President from 1916 to 1947, and Mrs. R. C. Anderson, its principal benefactor throughout its history.

The Presidents of Montreat-Anderson College have been Dr. Robert Campbell Anderson, D.D., 1916 to 1947; Dr. J. Rupert McGregor, Th.D., 1947 to 1957 and Dr. Calvin Grier Davis, Th.D., 1959—.

LOCATION

Montreat-Anderson College is located in Montreat, North Carolina, in the heart of the Blue Ridge Mountains. Montreat is the home of the Presbyterian Church in the United States, almost exactly in the center of the population of the Church. Montreat is seventeen miles east of Asheville and two miles north of Black Mountain. Highway U. S. 70 runs within two miles of the campus.

ACCREDITATION

Affiliated With—

Synod of Appalachia, Presbyterian Church, U. S.
Presbytery of Asheville, Presbyterian Church, U. S.

Accredited By—

Southern Association of Colleges and Schools
North Carolina Association of Colleges and Universities

Member—

North Carolina Foundation of Church Related Colleges
American Association of Junior Colleges
Southern Association of Junior Colleges
Council of Protestant Colleges and Universities
American Council on Education
College Entrance Examination Board
College Scholarship Service
American College Public Relations Association
American Association of Collegiate Registrars and Admissions Officers
Association of College Admissions Counselors
North Carolina Association of Collegiate Registrars and Admissions Officers
American Library Association
American College Health Association
National Junior College Athletic Association
The Southern Association of College and University Business Officers

COLLEGE CALENDAR

1969-1970

1969:	*First Semester*
Aug. 13-14 Wed.-Thurs.	College Preparatory Institute Retreat
Aug. 15-Sept. 11	College Preparatory Institute
Sept. 11-13 Thurs.-Sat.	Faculty Retreat and Workshop
Sept. 13-14 Sat.-Sun.	Student Government Association Retreat
Sept. 13-14 Sat.-Sun.	Student Christian Association Retreat
Sept. 15 Monday	Dormitories open to freshmen and transfers
Sept. 16 Tues.	Freshman Orientation begins 9:00 a.m.
Sept. 17 Wednesday	Dormitories are open to returning students; Freshman Placement Tests
Sept. 18 Thursday	Advising Sessions for New Freshman
Sept. 19 Friday	Registration: All Sophomores and returning students.
Sept. 20 Saturday	Registration: All Freshman and new transfers.
Sept. 22 Monday	Classes begin, 8:00 a.m.
Oct. 2 Thursday	Last day for adding courses
Oct. 20 Monday	Last day for dropping courses without receiving grades.
Oct. 11-12 Sat.-Sun.	Parents' Weekend
Nov. 12 Wednesday	Mid-term
Nov. 22-23 Sat.-Sun.	Homecoming
Nov. 25 Tuesday	Thanksgiving vacation begins 4:00 p.m.
Nov. 27 Thursday	Thanksgiving Day
Dec. 1 Monday	Thanksgiving vacation ends, classes resume 8:00 a.m.
Dec. 8-12 Mon.-Fri.	Pre-registration for second semester
Dec. 20-Jan. 4	Christmas Vacation begins Sat. noon, Dec. 20
1969:	Classes resume 8:00 a.m., Monday, Jan. 5
Jan. 23 Friday	Reading Day for final examinations
Jan. 24-30 Sat.-Fri.	Final examinations for first semester

(16 weeks and 2 days *in session* starting from freshman orientation to the last day of final exams.)

	Second Semester
Feb. 2 Monday	Orientation for new students
Feb. 3 Tuesday	Registration for second semester
Feb. 4 Wednesday	Classes begin, 8:00 a.m.
Feb. 13 Friday	Last day for adding courses
Mar. 4 Wednesday	Last day for dropping courses without receiving grades
Mar. 27 Friday	Easter vacation begins 4:00 p.m.
Mar. 29 Sunday	Easter
Apr. 6 Monday	Easter vacation ends and classes resume 8:00 a.m.
Apr. 7-May 1	Pre-registration for first semester, 1970-1971
May 22 Friday	Reading Day for final examinations
May 23-28 Sat.-Thurs.	Final examinations, Second Semester
May 31 Sunday	Baccalaureate Service 10:00 a.m. Commencement, 2:00 p.m.

(15 weeks, 2 days *in session* beginning with orientation for new students through commencement)

ADMISSIONS

Students are admitted into the college as:

Entering Freshmen: regular students, regular admission, 12 hours or more academic load, pursuing degree.

Transfer: with advanced standing, same as above.

Part-time: regular admission, less than 12 hours academic load, pursuing degree.

Special: irregular admission, no degree goals.

The first criterion for admission is that the student have or be in the process of completing a high school diploma or its equivalent and that the diploma be in a sound academic program. Early in the fall of his senior year, or even at the end of his junior year, the high school student should obtain application materials from the Admissions Office. He should then submit to the Admissions Office, as early in the fall as possible, these items:

1. All application materials: Application for Admission (including Personal Data Sheet), Secondary School Record, two Teacher Reference Forms, Confidential Supplement, and Medical Examination Report.
2. Application Fee ($15, which is non-refundable).
3. The results of the Scholastic Aptitude Test of the College Entrance Examination Board. This should be taken in December or January, since the class may be filled before the results from later testing can be filed. For test information and application forms, the applicant should see his high school principal or guidance counselor, or write to the College Entrance Examination Board, Box 592, Princeton, New Jersey.

Decisions on applications are made at the last of each month beginning in October and notifications go out the first week in the

following month. Applications are not reviewed unless the applicant's file, including all of the above materials, is complete. Applicants may be admitted conditionally without a completed Medical Examination Report; final admission and enrollment cannot be granted without it, however.

Montreat-Anderson subscribes to the Candidates Reply Date Agreement of the College Board. All applicants (including financial aid applicants) for admission are asked to pay a non-refundable advance fee of $100 by May 1st if admitted prior to that date. Applicants admitted after May 1st are expected to pay this fee within 15 days after notification of acceptance. An admitted applicant who wishes to pay the advance fee before the reply date is encouraged to do so; the payment is refundable until May 1st. Cancelled checks serve as receipts for this fee. Those who do not pay the advance fee as requested are placed on the waiting list.

TRANSFER STUDENTS

An applicant with an acceptable average earned at an accredited college may be considered, provided that his previous college furnishes Montreat-Anderson with a statement that he is in good standing and eligible to return. It is the student's responsibility to have this statement and his transcript sent to the Director of Admissions. He should submit a completed Secondary School Record and Recommendation Form.

The Scholastic Aptitude Test scores of the College Entrance Examination Board are required of all transfer students.

To graduate, transfer students must complete the last year in residence and earn a minimum of 24 semester hours of academic work with a C average. The transfer students must meet all other requirements for graduation.

Determination of acceptable credit from another institution will be by the Academic Dean and the Registrar. Basically, only work graded "C" or better will be accepted for credit toward graduation from Montreat-Anderson College. In some cases, however, grades of "D" may be accepted; this would be determined in view of the student's overall academic performance and other factors considered pertinent by the evaluators.

Credit will be accepted too, for work in courses for which Montreat-Anderson College offers no equivalent course, provided that the transferred course is considered by the evaluators to be within the general Liberal Arts framework.

SPECIAL STUDENTS

Students may be admitted to the college to take courses for their personal edification, without pursuing a degree. Entrance

requirements will vary according to the individual's purpose in taking the course. A personal interview is required.

APPLICATION INFORMATION

A detachable application form will be found in this catalogue. When this is received with the $15.00 application fee, other material will be mailed to you immediately.

COLLEGE PREPARATORY INSTITUTE

A four-week College preparatory Institute offered by Montreat-Anderson College is designed and frequently required for high school graduates whose grades and achievement test scores indicate weaknesses in certain areas.

Courses in English, Mathematics, Communications, and Introduction to College will be taught. Tests will be administered to establish the level of competence of each student and courses will be adapted to meet individual needs. Emphasis will be placed upon reading and writing skills, improvement of spelling, vocabulary, grammar, outlining, note-taking, and techniques of study. A concentrated review and drill will be given in high school arithmetic and algebra.

Tuition, including books, supplies, and field trips	$150.00
Board and Room	100.00
TOTAL	$250.00

HOW TO APPLY

For further information and application material, write the Director of Admissions. Application should be made through the regular application process. Enrollment will be limited.

FINANCIAL INFORMATION

Only a part of the cost of an education at Montreat-Anderson College is paid for by the student. The balance is provided by income from gifts, endowments, churches, foundations, federal government programs, alumni, and friends of the college.

APPLICATION FEES AND ADVANCE PAYMENTS

An application fee of $15.00 must accompany each application for admission. This is not refundable.

New students are required to make an advance payment of $100 upon notice of acceptance. This advance payment is not refundable after May 1 but is credited on the cost of the year, $50.00 toward first semester and $50.00 toward second semester.

Returning students are required to make an advance payment of $100 on or before May 1. These payments are not refundable but are credited on the cost of the year.

Basic charges and special instructional fees for each semester are due and payable to Montreat-Anderson College on or before Sept. 1, for the fall semester and on or before Jan. 1, for the spring semester.

Basic Charges for 1968-69

	Fall Sem.	Spring Sem.	TOTAL
Tuition and Fees	$ 525.00	$ 525.00	$1,050.00
Room	150.00	150.00	300.00
Board	225.00	225.00	450.00
Student Accident Insurance	25.00	-0-	25.00
Damage Deposit (Refundable)	20.00	-0-	20.00
TOTAL BASIC CHARGES*	$ 945.00	$ 900.00	$ 1,845.00*
Less Required Advance Payment	50.00	50.00	100.00
BALANCE, BASIC CHARGES	$ 895.00	$ 850.00	$1,745.00

*The Basic Charge does not include Special Instructional Fees, Special Charges, or books.

Day Students

Tuition (Each Semester)	$ 450.00

Special and Part Time Students

Tuition per credit hour	$ 30.00
Fees (Depending on Laboratory Courses)	

Special Instructional Fees

Art 101	Semester	$ 20.00
Piano. Voice, Organ— One hour lesson	Semester	60.00
Piano, Voice, Organ— One-half hour lesson	Semester	35.00
Music 105	Semester	10.00
Chorus	Semester	3.00
Business 108 (Office Machines)	Semester	10.00
Typing	Semester	10.00
All Science courses with Lab	Semester	10.00
Developmental Reading		15.00

Special fees as announced for Physical Education courses, such as golf, horseback riding, and social dancing.

Special Charges

Photo and I. D. Card	4.00
Graduation Fee	11.00
Late Registration Fee	10.00
Each transcript of college record, after the first	1.00
Damage Deposit (refundable)	20.00
Medical and Accident Insurance (Required of all full time students)	25.00
All students are required to rent a post office box (year) (Pay to Postmaster, Montreat, N. C.)	3.60

Montreat-Anderson College reserves the right to make changes in charges printed if economic conditions make such necessary.

REFUNDS

No refunds will be made to students who have not followed proper withdrawal procedure; completion of a withdrawal form in the registrar's office is required for withdrawal for any reason.

If a student withdraws within the first three weeks of a semester he will receive a refund of one half of the tuition and fees and a proportionate share of board. No refund will be made for room or for board which has expired.

After the third week, no refunds will be allowed except for illness or a call into service. If because of illness or a call into the armed services before midterm, a refund of one half of the tuition and a proportionate share of the board will be made provided the college has a written statement from a medical doctor or the local draft board.

FINANCIAL SERVICES

BOOKSTORE

The Montreat-Anderson Bookstore is maintained by the college for the convenience of the students. All school supplies may be obtained here. The Bookstore is run on a strictly cash basis. A general estimate of the amount needed for books for the first semester is $80.00 and for the second semester, $40.00

STUDENT BANK

The college operates a student bank in the college cashier's office and cannot be responsible for money or valuables kept in the students' rooms. The student bank accepts deposits and provides for cash withdrawals during regular student banking hours. Advance deposits before registration are encouraged and may be mailed in advance to the cashier's office. Checks should be made payable to Montreat-Anderson College Student Bank and should indicate the name of the student account to be credited.

LAUNDRY SERVICE

Students are required to bring their own linens. Self-service laundry facilities and complete one-stop laundry and cleaning facilities, including, shirt-finishing, dry cleaning, alterations and fluff-and-fold laundry are available on the campus. The manager, Mr. Jay Coston, will be happy to assist you with your laundry and dry cleaning service on a cash basis only. All personal property should have your name on it.

Deferred Payment Plan—The Tuition Plan Inc.

Because many parents prefer to pay educational expenses monthly, rather than in periodic cash payments, Montreat-Anderson College has signed an agreement with the Tuition Plan Inc. which provides for payment of fees on a monthly payment basis. Since the Tuition Plan program involves some service charges we advise that only basic charges (Tuition and Fees and room and board) less the advance payment be financed through the Tuition Plan. Other costs such as book costs, student insurance, laboratory fees, or special fees can best be paid at the time they are incurred. If you would like to use the Tuition Plan, please write the Director of Admissions, Montreat-Anderson College, Montreat, North Carolina 28757, and he will send you a pamphlet about the Plan with the application attached.

FINANCIAL AID AT MONTREAT-ANDERSON COLLEGE

Basic Policy

President Johnson stated in April 1964, that "We have entered an age in which education is not just a luxury permitting some men an advantage over others. It has become a necessity without which a

person is defenseless in this complex, industrialized society." Montreat-Anderson College has historically been committed to a policy of making higher education available to students who have difficulty paying the full cost of their own education. By utilizing all available sources of financial aid, the college, within the limits of funds available, attempts to make it possible for any qualified student to further his education, regardless of his financial circumstances. There are two principles upon which our financial aid program is based. The first is that financial aid is based on financial need. Families who can afford to pay the cost of their sons' and daughters' education should do so; money that the college might spend to assist students who do not need assistance can be much more wisely spent in enriching the educational program of the college. The second principle is that students should take some responsibility for meeting their own financial needs through borrowing and part-time work. Students who apply for financial aid will be given a package program combining grant, loan, and work.

Procedure for Applying

All students applying for financial aid, except for the Montreat-Anderson Work Scholarship Program, must have their parents submit a copy of the Parents Confidential Statement (PCS) form to the College Scholarship Service, P. O. Box 176, Princeton, New Jersey 08540, designating Montreat-Anderson College as one of the recipients. The PCS form may be obtained from a secondary school or by writing to the College Scholarship Service, P. O. Box 176, Princeton, New Jersey 08540. In addition, they must submit to the college a simple financial aid application form. Students who file their PCS, submit their financial aid application form and have been accepted for admission to the college by April 1 will be notified of their financial assistance by June 1.

Guaranteed Loans

The program of Guaranteed Loans established by the 1965 Higher Education Act differs from all the programs described in that the other programs are based upon financial need and are administered by the college, whereas the Guaranteed Loans are administered by private or state organizations and are available to all families with adjusted family incomes of $15,000 or less per year and, on less favorable terms, to families with adjusted income above $15,000 per year. For families with adjusted incomes under $15,000, the borrower pays 1/2 of one per cent (insurance) interest on the loan while he is in school and 3-1/2 per cent interest during the repayment period. Repayment must begin within nine months after the borrower ceases to be a full-time student. Minimum repayment is $360 a year or the outstanding balance, whichever is less. Repayment is made on a monthly basis. To apply, please write the Student Financial Officer, Montreat-Anderson College, Montreat, North Carolina 28757 for

forms or details of procedure. Students seeking financial assistance from the college are required to inform the college Financial Aid Officer of any loan obtained through the Guaranteed Loan Program.

Montreat-Anderson Work Scholarship Program

This program is for the mutual benefit of the college and the students who participate in it. Interested students who are capable, responsible and dependable are assigned from seven to ten hours work per week enabling them to earn from $100 to $250 per academic year. For this program students are not required to submit the Parents' Confidential Statement; a brief application form is available. Though some slight attention may be paid to financial need, the main basis for selecting students will be their capability to do the work the college needs to have done and their reliability and effectiveness in doing the work assigned.

SOURCES OF FINANCIAL AID

The college receives a number of gifts designated for scholarships, and such gifts are used to underwrite the financial aid program of the college, for any student with financial need. Other grants are designated in special ways, with specific eligibility requirements. Some of these are as follows:

1. **Reynolds Missionary Emergency Fund.** Grants from this fund are available to students who plan to devote themselves to full-time Christian work.
2. **James G. K. McClure Educational and Development Fund.** Grants from this fund are normally available only to entering freshmen. The purpose of the Fund is "to aid financially deserving and academically promising residents of Western North Carolina to enter college and pursue their formal educations beyond high school." Applicants must be residents of one of the following North Carolina mountain counties: Allegheny, Ashe, Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Polk, Rutherford, Swain, Transylvania, Watauga, and Yancey. Students who believe they are eligible are urged to submit their Parents' Confidential Statement to the College Scholarship Service by May 1, and write to the Financial Aid Officer, Montreat-Anderson College, for special application forms. Grants from the fund are normally made in May.
3. **Good Neighbor Scholarships.** Scholarship funds are available from this source for students from Swannanoa Valley and the Old Fort area. The funds are made available by individuals, corporations, and organizations supporting the colleges in the area.
4. **Carl Robinson Music Scholarships.** These scholarship funds provide $200 per year for outstanding students in music. Interested students should write the Financial Aid Officer, Montreat-Anderson College, for information. Auditions are normally required.

5. **The S. W. Newell Scholarship Fund.** Recipients of grants from this fund are to be selected by the college Trustees. Mr. Newell specifies that "in awarding these scholarships particular attention shall be paid to academic standing, character, leadership, ambition, and financial need. It is my desire and hope that preference be given to applicants who express an intention to devote themselves to full-time Christian service upon completion of their education."

6. **Other Sources.** Additional funds are available from various donors and from the federal government. The college receives scholarship money from the following endowment funds: The Lola C. Johnston Fund, the Mary Anderson Burwell Scholarship Fund, and the Lucy McGregor Memorial Fund, as well as from numerous individuals and organizations.

7. **Federal Programs.** The college participates in the National Defense Student Loan Program, under which students with financial need may borrow money to meet college expenses. No interest is charged until one year after the borrower ceases to be a full-time student. Repayment must be made beginning at that time, with interest charged at 3% per annum. A portion of the loan will be cancelled for each year in which a borrower teaches full-time in specified types of institutions.
   The college also participates in the College Work-Study Program which receives support from the Federal Government. Under this program, primarily but not exclusively for students from low income families, students may earn from $200 to $400 per year for working from 6 to 12 hours per week during the school year. A limited number of job opportunities are available in the summer enabling students to earn $50 per week under this program. Continuation in the program is dependent upon diligent and effective performance of the duties assigned. A third federally financed program administered by the college is the Educational Opportunity grants authorized by the Higher Education Act of 1965. Priority for Work-Study and Opportunity Grants is determined by financial need.
   All three of the above—the NDSL, the College Work-Study, and the Educational Opportunity Grants—are administered by the college and will be worked into the package program of student aid prepared for each applicant for financial assistance. Students need not make special applications for them; only the Parents' Confidential Statement to the College Scholarship Service and the brief Montreat-Anderson application for Financial Assistance are required for these.

ACADEMIC INFORMATION

All Students Are Responsible For Meeting Catalogue Requirements

DEGREES OFFERED

The college offers courses of study leading to the Associate in Arts Degree, the Associate in Science Degree, the Associate in Music Degree, and a Secretarial Certificate. Course requirements for each of these degrees are listed on page 22-24.

GRADING SYSTEM

The grading system for academic courses is as follows:

A — Excellent C — Average F — Failure
B — Good D — Below Average

I — Incomplete. A grade of "I" will be given if for some acceptable reason the student's work is incomplete at the end of a semester. An "I" becomes an "F" unless removed during the following semester.

W — Withdrawal during the first four weeks of the semester.

WF — Withdrawal Failing after the first four weeks of the semester.

WP — Withdrawal Passing after the first four weeks of the semester.

The Unit of Credit

A semester hour is equivalent to a class meeting once a week for a semester of seventeen weeks; a course carrying three semester hours credit, therefore, normally meets three times a week in one-hour periods throughout the semester. Most courses are three semester hours, some with laboratories are four hour courses and a few courses carry a different number of hours credit. The Description of Courses indicates credit allowed for each course.

Quality Points

Quality points are awarded for credit courses in which a grade of D or higher is attained.

They are awarded on the following scale:

A—4 quality points for each semester hour credit.
B—3 quality points for each semester hour credit.
C—2 quality points for each semester hour credit.
D—1 quality point for each semester hour credit.
F—0 quality points for each semester hour credit.

An A in a three hour course, therefore, would count 12 quality points.

The quality point average is computed by dividing the total number of hours attempted into the total number of quality points earned. On this basis, a 4.0 quality point average indicates all A's; 3.0 is a B average; 2.0 a C; and 1.0 a D.

Example: John Doe makes the following grades in five three hour courses: A,B,C,D and F. His quality point average is 2.0.

Mid-Semester Progress Report

In addition to the final grade assigned and recorded at the end of each semester, reports are made by faculty at mid-semester on each student who is making a D or F at that point in the semester. Both the student and his parents are notified of this report. Unless a report is received by the student, he can assume that he is making a grade of C or higher in his courses.

ELIGIBILITY TO CONTINUE IN COLLEGE

1. To be eligible to remain in college after his first semester of work at Montreat-Anderson College, a student must have made a quality point average of at least 1.12, must have passed at least 9 hours of academic work, and must have made at least a C in one two to four credit hour course.
2. To be eligible to remain in college after his second semester of work at Montreat-Anderson College, a student's quality point average for that semester must be at least 1.3, he must have passed at least 9 hours of academic work during the semester, and must have made at least a C in at least one two to four credit hour course.
3. To be eligible to remain in college after his third semester of work at Montreat-Anderson College, a student's quality point average for that semester must be at least 1.5 and he must have passed at least 9 hours of academic work during the semester.
4. In the event of a student's returning after the fourth semester, his quality point average for that semester must be at least 1.5 and he must have passed at least 9 hours of academic work.

Required Courses for Continuing in School

All regular and full-time students must be enrolled for the following courses unless they have successfully completed the requirements in them: English 101 and 102, Bible 101 and 102, and four semester hours of Physical Education.

Students who are not enrolled in the above courses and who have not completed work in them will be asked to withdraw from the college. Students are reminded that being dropped from one of these required courses will make them liable to dismissal from the college.

Classification of Students

To be classified as a sophomore, a student must have earned 24 semester hours of academic credit.

Dropping and Adding Courses

Courses may be added during the first ten calendar days of any semester.

Students may drop courses or withdraw from the college without penalty, that is with W only recorded on the permanent record, up through four weeks following registration in each given semester, provided that they follow prescribed procedures. Grades for individual courses dropped after that date will be recorded as WP (dropped or withdrew passing) or WF (dropped or withdrew failing) depending upon the student's standing at the date of withdrawal. Grades of W and WP will not be counted as hours attempted in computing quality point averages; grades of WF will be counted as hours attempted, however.

Whenever a student adds or drops courses he must follow official procedures, completing all necessary forms in the office of the Registrar. Unofficial withdrawal from a class will result in a grade of WF regardless of the time in the semester at which either occurs.

WITHDRAWAL FROM THE COLLEGE

A student desiring to withdraw from the college must obtain a withdrawal form from the Registrar's Office and return it properly completed. If the withdrawing student fails to follow this procedure, he will not be entitled to an honorable dismissal.

If the withdrawal occurs after the last day for dropping courses, a grade of "WP" (withdrew passing) will be recorded for each course in which the professor indicates a passing grade on the date of withdrawal; a "WF" (withdrew failing) will be recorded if a failing grade is indicated. The "WF" grade will adversely affect the student's quality point average.

TRANSCRIPTS

A student is entitled to one transcript of his academic record free of charge; charge of $1.00 is made for each additional transcript.

Transcripts given to students are unofficial and do not bear the seal of the college or the Registrar's signature. Official transcripts

will be mailed to employers and to other institutions at the student's request.

MINIMUM AND MAXIMUM LOADS—OVERLOADS

All resident students are required to carry at least twelve semester hours of work exclusive of physical education and chorus. The maximum load for first semester freshmen is 16 sem. hours. After their first semester, students with B (3.0 or higher) averages may carry a maximum load of 18 hours; students with C (2.0-3.0) 17 hours; and students with less than C (2.0) may carry 15 hours (students taking a 4-hour science course may carry one hour more than these stated maximums). Physical Education and chorus are not included in estimating academic load. Overloads will require written approval of the student's faculty adviser and the Academic Dean.

REPEATED COURSES

When a student repeats a course which he has taken earlier at Montreat-Anderson College, only the better grade of the two attempts will be counted (both attempts will be recorded, however). This means that only one of the attempts will be counted as hours attempted in computing a quality point average, thus providing the student with an opportunity to erase previous poor performances.

No assurance can be given, however, that other colleges will treat repeated courses in the same way, when they evaluate work done at MAC.

CREDIT FOR SUMMER WORK

Montreat-Anderson students must get permission from the Academic Dean or the Registrar before taking summer work at another institution; work taken without this permission may not be accepted by Montreat-Anderson College.

If the student has such permission, full credit will be given for all of his summer work. All grades—passing or failing—and quality points will be recorded and computed into the student's overall average at Montreat-Anderson College. In short, credit for approved summer work is treated just as if it were earned at Montreat-Anderson College.

This policy applies only to summer work taken by the student **after** he has established a record at Montreat-Anderson College. Summer work taken prior to the student's actual attendance at Montreat-Anderson College is evaluated on the same terms as any other transfer work.

FACULTY ADVISERS

Each student is assigned to a faculty adviser who is responsible to the student for advising him on all academic matters. The student is expected to consult with his adviser during each preregistration period concerning his course selection for the following semester.

Students should not hesitate, however, to confer with advisers at **any** time.

PRE-REGISTRATION

During the latter half of each semester, a period of preregistration is announced. All students planning to return to the college for the following semester should schedule conferences with advisers for the purpose of selecting courses to be taken during the following semester. When necessary, changes can be made in the preregistration schedule if approved by the adviser.

HONORS

The Dean's List which is posted at the end of each semester is made up of those students who have met the following requirements: (1) received a grade of "B" or better in each academic subject taken; (2) completed the minimum requirements in Physical Education satisfactorily; (3) maintained a satisfactory citizenship record. (4) took at least 12 hours of academic work.

Scholarship Certificates are awarded at commencement to those students who have met Dean's List requirements for first and second semesters.

Scholarship Pins are awarded at commencement to those students who have met the Scholarship Certificate requirements for two years.

Phi Theta Kappa maintains the Mu Lambda Chapter in Montreat. Phi Theta Kappa is the national honor society on junior college campuses.

RIGHTS RESERVED BY THE COLLEGE

The College reserves the right to exclude from college any student whose academic work is unsatisfactory, whose character and morals are not consistent with the ideals of the College, or whose influence is detrimental to the spirit of the College.

The College also reserves the right to refuse to offer any course for which there are fewer than five students enrolled.

ABSENCES

It is expected that students will not be absent without just cause. The responsibility for any work missed because of absence rests entirely upon the student. See Student Handbook for detailed information.

ACADEMIC PROGRAMS

Sixty-four semester hours is the minimal credit requirement for the Associate degree. A normal course load for any semester would be four or five courses totaling fifteen or sixteen semester hours credit. Sixteen hours taken over four semesters would complete the total of sixty-four hours required for a degree.

It seems, however, that many freshmen make better progress when they limit themselves to twelve or thirteen hours in academic courses. When the freshman elects to take a limited load (12-14 academic hours), he can make up his hour deficit by attending summer school or by taking light overloads during his final year at Montreat-Anderson College.

Planning For Senior College

Students who know what senior college they plan to attend should study the degree requirements of the senior college and plan their program at Montreat-Anderson with these requirements in mind. **At the same time, it is important that the student make every effort to meet all requirements for the Associate degree.**

DEGREE REQUIREMENTS

GENERAL REQUIREMENTS (ALL DEGREES)

To receive any of the degrees outlined on these pages a student must:

(1) File a form with the Registrar requesting the degree. This request should be filed no later than one full semester prior to the date the degree is to be granted.

(2) Earn a minimum of 64 semester hours of credit.

(3) Successfully complete all courses listed as requirements for the degree sought. **(remember that meeting the stated requirements is what entitles you to a degree, not the number of years enrolled.)**

(4) Have a C (2.0) average on all work attempted at Montreat-Anderson College.

(5) Have earned at least 24 hours of his total of 64 at Montreat-Anderson College.

Note: A student who leaves Montreat-Anderson College with less than 64 hours may enroll in another institution and transfer as many as 12 hours toward a degree here. If his deficiency upon leaving is greater than 12 hours, however, it will be necessary for him to return to MAC to continue work which will be credited toward a degree.

THE ASSOCIATE IN ARTS DEGREE

The Foreign Language Requirement

The Associate in Arts (A.A.) Degree is distinguished from other Associate degree programs by its requirement of a Foreign Language. In most cases, that requirement is for 12 hours, or two full years, in a language. In some cases, however, this requirement, or part of it, is fulfilled if a student demonstrates proficiency through examination.

Entering students who plan to enroll in a foreign language at MAC are given proficiency examinations. These students are notified of their proficiency as evidenced by these examinations. In some

cases, where the student demonstrates proficiency through the first year or 102 level of a language, he is advised to begin the second year, on the 201-202, courses in that language, in which case he will complete the 12 hour requirement by taking only six hours. In short, the basic requirement is regarded as fulfilled when the student successfully completes the 202 level foreign language courses or demonstrates proficiency at this level.

In any case, students who have completed two years of any language in high school will receive no credit for work in the 101 and 102 courses at MAC in that same language.

Basic Requirements for the A. A. Degree

Subject	Semester Hours
English 101, 102	6
Bible 101, 102	6
History 101, 102	6
Foreign Language (through 202)	12*
Natural Science (Chemistry, Physics, Physical Science Biology, Geology)	8
Mathematics	6**
Fine Arts (one course from Music 105 or Art 201 or 202)	3
Literature (English 201, 202, 211, or 212)	3
Social Science (History 201, 202; Economics, Psychology, Sociology, Geography, or Political Science)	3
Physical Education	4
Electives (to bring total to 64 hours or more)	

*Less than 12 hours of a language may be required if proficiency is demonstrated, as explained earlier in this section. Students must remember to substitute elective hours in this case, however, to bring total of hours earned to 64.

**In a few cases, less than 6 hours of Math are required. This is true only if the student demonstrates through examination that he is ready for Math at the calculus level and has attained proficiency at the Math 104 or 112 levels. Math 105 and 106 do not satisfy the Mathematics requirement for an Associate Degree.

THE ASSOCIATE IN SCIENCE DEGREE (A. S.)

The Associate in Science Degree is distinguished by the absence of Foreign Language in its requirements. As a result of the absence of the language requirement, students pursuing this degree may be able to take more courses in other areas.

Basic Requirements For the A. S. Degree

Subject	Semester Hours
English 101-102	6
Bible 101-102	6

History 101-102	6
Natural Science (from Chemistry, Physics, Biology, Geology, and Physical Science)	8
Mathematics	6*
Fine Arts (one course from Music 105 or Art 201 or 202)	3
Literature (from English 201, 202, 211 or 212)	3
Humanities (from English 201, 202, 211, or 212; Bible 203, 204, 210, or 211; or the foreign language)	3
Social Science (from History 201, 202, Economics, Geography, Psychology, Sociology, or Political Science)	6
Physical Education	4
Electives (to bring total to 64 hours or more)	

*In a few cases, less than 6 hours of Math are required. This is true only if the student demonstrates through examination proficiency through 104 or 112 level and is ready for mathematics at the Calculus (205) level. Student must remember to substitute elective hours in this case, however, to bring total of hours earned to 64.
(Math 105 or 106 do not satisfy the Math requirement for an Associate Degree.)

ASSOCIATE IN ARTS (MUSIC) DEGREE

Requirements and Recommended Sequence

First Year

Subject	Courses
English 101, 102	6
Bible 101, 102	6
Music 101, 102	4
Music 103, 104	2
Music 107, 108*	2
Music 110 (each sem.)	2
Music 111, 112	2
Music 121, 122	4
Music 161, 162	2
Music 181, 182	4
PE	2

*Conducting majors will enroll in the conducting sequence and for **two** minors (161)

Second Year

Subject	Semester Hrs.
Foreign Language*	6
Mathematics or Natural Science**	6 or 8
Music 110 (each sem.)	2
Music 201-202	4

Music 203-204	2
Music 207-208***	2
Music 211-212	2
Music 261-262	2
Music 281-282	4
PE	2
Electives to bring total to	64

*Requirements fulfilled if student demonstrates proficiency through examination. Students must remember to substitute elective hours in this case, however, to bring total of hours earned to 64.

**Mathematics requirement satisfied if proficiency equivalent to Math 104 or 112 has been attained.

***Conducting majors will enroll in the conducting sequence and for **two** minors (261).

SECRETARIAL CERTIFICATE

Required Courses and Recommended Sequence

First Year

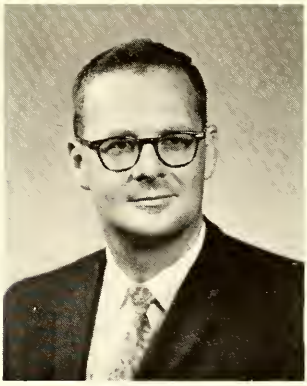
Subject	**Semester Hrs.**
English 101-102	6
Bible 101-102	6
Math 105	3
Bus. Ed. 101-102*	4
Bus. Ed. 103-104*	8
Bus. Ed. 107	3
P.E.	2
	32

Second Year

Subject	**Semester Hrs.**
English 201, 202, 211 or 212	3
Bus. Ed. 201-202	6
Shorthand 203-204	6
Bus. Ed. 206-207	6
Bus. Ed. 210	3
Bus. Ed. 208	3
Social Science (from History 201-202, Geography, Sociology, Psychology, Government)	3
P. E.	2
	32

*Requirement fulfilled if proficiency is demonstrated through examination. Student must remember to substitute elective hours in this case, however, to bring total of hours earned to 64.

Dr. Davis, President



Mr. Mitchell, Academic Dean

COURSES OF INSTRUCTION

Courses designated by numbers connected by hyphens, e.g., 101-102, and by numbers separated by commas, e.g., 101, 102 continue throughout the year. Use of the hyphen indicates that credit toward graduation is granted only upon completion of both semesters' work, and the course must be taken in the listed sequence. Use of the comma indicates the credit toward graduation is granted for the work of either term or both.

HUMANITIES DIVISION

Miss Elizabeth Maxwell, Chairman

BIBLE

101. A Survey of the Old Testament 3 semester hours

A study of Hebrew history, faith and literature. Emphasis is given to the origins described in Genesis, the religious significance of the Exodus, and the Mosaic Covenant, and the major teachings of the prophets. The Old Testament is studied in the light of its fulfillment in Christian revelation. Required of all students. Three hours a week.

102. The Life of Christ 3 semester hours

A survey of the life and teachings of Jesus Christ, based on the four Gospels, with emphasis on the relevance of the Christian faith to contemporary religious and social issues. Required of all students. Three hours a week.

203. History of People of God in the Old Testament 3 sem. hours

The history of God's people beginning with Joshua and continuing through the Exile and the Return. Examination is made of the messages of the prophets as they relate to the problems of the period of Israel's history under consideration. A survey course. (This course is to be revised in 1969-70 based upon revisions made in Bible 101 in 1968-69.)

204. History of People of God in New Testament 3 sem. hours

The history of God's people in the New Testament beginning with Acts and emphasizing the spread of Christianity. Examination is

made of the related Epistles of Paul. The course is introduced by a brief survey of the Intertestament Period and a study of conditions in the Roman world. A survey course.

210. Christian Classics 3 semester hours

A study of Christian Thought found in such authors as the Early Church Fathers, Augustine, Luther, Calvin and some of the writers in the church since the Reformation. An attempt is made to evaluate the contribution of each writer to the life and thought of the Christian Church. Prerequisites: Bible 101-102. Three hours a week.

PHILOSOPHY

211. Introduction to Philosophy 3 semester hours

An introduction to the major problems and system of philosophy. This course will familiarize the student with some of the systems of philosophy which have appeared over the centuries and with some of the contemporary systems. Prerequisites: Bible 101-102. Three hours a week.

215. Philosophy 3 semester hours

Mediterranean Travel Seminar. A one-month Summer Study Tour of the Middle East, including Israel, Syria, Lebanon, Jordan, Egypt, Greece and Rome, with major emphasis given to archaeology and on location study of the Biblical sites of Palestine . Prerequisites: Bible 101, 102. Tour Fee—to be printed in brochure.

ENGLISH

101-102. Freshman Composition 3 sem. hrs. per sem.

A course designed to teach students to write clearly and effectively. The course includes intensive work in composition and extensive practice in expository writing with the reading and analysis of essays and fiction as a basis for training in expression. Three hours a week. (Students who do not have excellent speed and comprehension in reading will be required to attend developmental reading classes and labs as a basic part of the course in addition to their regular work.)

104. English 3 semester hours

A freshman English course to challenge students of superior achievement and ability to wider and more significant reading in great literature, and to a deeper understanding of important issues in human life and to provide stimulation for both oral and written expression. Seminar four hours a week.

201. Survey of English Literature 3 semester hours

A survey of English literature before the Romantic Period.

Major emphasis upon the masterpieces. Three hours a week.

202. Survey of English Literature 3 semester hours

A survey of English literature from the Romantic Period to the present. Three hours a week.

204. Fundamentals of Speech. 3 semester hours

This course is designed to teach the practical everyday aspect of speech—body control, voice quality, pronunciation, articulation, adjustment to the audience situation both as a speaker and listener, and the basic principles underlying all speech activities. Much practice is afforded the student in group discussion, panel discussion, conversation, oral reading, story telling, pantomime work, and extemporaneous and impromptu speaking. Three hours a week.

205. Introduction to Drama 3 semester hours

Interpretation and production of drama. Basic principles of speech in acting. Use of pantomime, make-up, scenery construction, and theory of directing. Practical experience in production of one-act plays culminating in a production of a full-length classical drama. Three hours class and three hours practicum per week.

211, 212. Intro. to Literature by Types 3 sem. hrs. per semester

A formalistic study of literature as aesthetic structure. In the course beginning students of imaginative literature are challenged to make intelligent and sophisticated investigations into poetry, prose, fiction, and drama, as distinct literary forms. Selections for reading are taken from both Eastern and Western literature. Three hours per week.

FRENCH

101-102. Elementary French 3 semester hours per semester

A course for those who have had less than two years of high school French. In it are studied the basic principles of French grammar and pronunciation. Conversation is stressed. Three hours class and one hour of lab per week.

201-202. Intermediate French 3 semester hours per semester

Prerequisites: Elementary French 101-102 or two years of high school French. This course includes advanced work in syntax, intensive study of irregular verbs, conversation, dictation and translation from the standard authors. Three hours a week and one hour lab per week.

203-204. French Composition 3 semester hours per semester

Prerequisites: French 201-202 or the equivalent. This course includes study of grammar and the reading and interpretation of 19th century French plays. Three hours a week.

205-206. French Conversation 3 sem. hours per sem.

Prerequisites: French 201-202 or the equivalent. Conversation in French or prescribed topics, with drill on idiomatic construction and correct use of tenses. Three hours a week.

SPANISH

101-102. Elementary Spanish 3 semester hours per semester

For those who have had less than two years of high school Spanish. The conversational approach method is emphasized (Spanish American accent). Basic essentials of grammar, composition, and practice in translation of selected readings are included. Three hours of class and one hour of lab a week.

201-202. Intermediate Spanish 3 semester hours per semester

Prerequisites: Spanish 101-102 or two years of high school Spanish. Advanced Spanish grammar and composition. Drill on idiomatic expressions and irregular verbs. The reading of contemporary literature contributes to an understanding of the Spanish and Spanish-American cultures. Three hours a week and one hour lab per week.

203-204. Spanish Conversation and Composition 3 sem. hrs. per sem.

Prerequisites: Spanish 201-202 or equivalent. Good speech habits in Spanish conversation are developed through repetition and dictation procedures. Practical subject matter of everyday life in Spanish American countries is used. Regional speech differences are demonstrated. Spanish composition includes letters and themes. Three hours a week.

FINE ARTS DIVISION

Lawrence M. Skinner, Chairman

ART

100. Applied Art 1 or 2 semester hours

A course in the fundamentals of drawing and painting, with individualized instruction. This is offered for either 1 semester hour (with 3 hours of studio work) or for 2 semester hours (with 6 hours studio work).

201-202. Introduction to Art 3 semester hours per semester

Analysis of selected examples of architecture, sculpture, painting, industrial designs in relation to their historical time and need. Three hours and two hours studio a week.

MUSIC

The course of study for the Associate in Arts is designed to prepare students to pursue the degree Bachelor of Arts or Bachelor of Science with a major in Music, or the degree Bachelor of Music.

Majors are offered in voice, piano and organ. A special program with a major in choral conducting may be used to satisfy the requirements for the Associate in Arts Degree, however, students planning to attend a senior college should familiarize themselves with the degree requirements of the senior college before electing this major.

Students who wish to pursue the curriculum in music must (1) fulfill the admissions requirements of the college, and (2) take placement examinations in several areas of music. These placement examinations are administered by the faculty of the music department prior to the student's initial registration.

The examinations include the following:

Applied Music

(1) Technique
(2) Literature
(3) Performance of memorized works
(4) Ability to read both vocal music and piano music
(5) Ability to play all major and minor scales

General Musicianship

(1) Knowledge of keys, notation, rhythm, intervals, and elementary chords and basic forms
(2) Evidence of musical experiences in choral or instrumental groups
(3) Evidence of some experience with classical music including the orchestral literature.
(4) Ability to discern and reproduce vocally pitches, intervals, and rhythm patterns.

On the basis of the examinations, students who are unable to meet the standards of the college course work in Applied Music will be placed in non-credit applied music courses (061, 081) until they reach a satisfactory level of general competence equivalent to that required for admission to credit courses in music. A student placed in a non-credit music course should usually expect to spend three years completing the music curriculum at Montreat-Anderson.

Each music student is required to complete 8 semester hours in one of the following principal areas: Piano, Organ (Prerequisite: adequate piano preparation), Voice. Students are examined in their principal instruments each semester by the music faculty.

Each music student must also complete 4 semester hours in one of the following secondary instruments: Piano (Voice principals must elect either piano or organ), Organ (Prerequisite: adequate Piano preparation), Voice (Piano or organ principals must elect voice unless excused by the Director of the Music Department).

Any student at Montreat-Anderson College may, with the approval of his adviser, register for courses in applied music. This study carries no credit unless the student registers concurrently for

Music 101-102. Fees for applied Music are stated elsewhere in this catalog.

088. Repertoire Class No credit

Required of music majors. One hour a week.

101-102. Music Theory. 2 semester hours per semester

Required of music majors. Training in the fundamentals of harmony and four-part writing. Three hours a week.

103-104. Sight Singing and Ear Training 1 sem. hour per sem.

Required of music majors. Exercises in intervallic, melodic, and rhythmic dictation; ear training and keyboard work. Two hours a week.

105-106. Introduction to Music 3 semester hours per semester

Not open to music majors. An introduction to techniques, materials, history and literature of music. The course emphasizes the musical heritage of Western culture and its significance in modern times. No prerequisites for 105, but 105 is a prerequisite for 106. Three hours a week.

107-108. Choral Conducting 1 semester hour per semester

The beginning course deals with basic conducting and rehearsal techniques. Includes vocal production for choral development. The advanced course applies basic techniques to major choral works. Various types of instrumental accompaniment will be considered. One hour per week.

110. Chorus 1 semester hour per semester

Required of music majors. Open to all members of the student body by audition. Three hours a week.

111-112 Keyboard Harmony 1 semester hour per semester

Required of music majors. Application at the keyboard of principles studied in Music 101-102. One hour a week.

121-122. Survey of Music History and Literature 2 sem. hours per sem.

Required of music majors. Prerequisite: moderate ability to read music. A course designed to acquaint the student with the general trends of the history of music in Western Civilization. A detailed study of the history of forms and literature. Three hours a week.

201-202. Music Theory 2 semester hours per semester

Required of music majors. Continuation of four-part writing, involving triads and seventh chords and their inversions, simple and advanced modulations, non-harmonic tones, chromatic harmony, and form. Application of the principles learned to the study of music from the Baroque, Classical, Romantic and Contemporary periods. Prerequisite: Music 101-102, 103-104. Three hours a week.

203-204. Sight Singing and Ear Training 1 sem. hour per sem.

Required of music majors. Advanced sight singing drill: exercises in melodic, harmonic and contrapuntal dictation. Prerequisites: Music 101-102, 103-104. Two hours a week.

207. Choral Literature. 1 semester hour per semester

A historical survey of choral literature from the Renaissance to the present. One hour per week.

208. Choir Materials and Methods 1 semester hour per semester

The organization and development of choirs from the primary through the adult level. Children's voices and the adolescent voice are given special consideration. Supervised field experience required last half of semester. Scheduling of performances subject to availability of local choral groups. Prerequisite: Music 107, 108 and 207. One hour per week.

211-212. Keyboard Harmony 1 semester hour per semester

Continuation of Music 111-112. Realization of figured bass. Introduction to improvisation. One hour per week.

APPLIED MUSIC

Instruction is available in the following areas:
Principal: Piano, organ, voice (and other instruments with the approval of the Department of Music)
Secondary: Piano, organ, voice (and other instruments with the approval of the Department of Music)

061. Applied Music No credit

One 1/2 hour lesson a week.

081. Applied Music No credit

Two 1/2 hour lessons a week.

161-162. Applied Music 1 semester hour per semester

Secondary performance area. One 1/2 hour lesson a week.

181-182. Applied Music 2 semester hours per semester

Principal performance area. Two 1/2 hour lessons a week.

261-262. Applied Music 1 semester hour per semester

Secondary performance area, continuation of Music 181-182. Two 1/2 hour lessons a week.

281-282. Applied Music 2 semester hours per semester

Principal performance area, continuation of Music 181-182. Two 1/2 hour lessons a week.

NATURAL SCIENCE DIVISION

Dr. Karl Snyder, Chairman

BIOLOGY

101. Survey of the Biological Sciences 4 semester hours

Consideration of the philosophy of science; basic concepts concerning protoplasm and the cell; a survey of the animal kingdom; and fundamentals of human anatomy and physiology. Three hours of lecture and one three-hour lab per week. Laboratory fee.

102. Survey of the Biological Sciences 4 semester hours

Consideration of heredity; a survey of the plant kingdom; the fundamentals of plant anatomy and physiology; ecology; evolution; and conservation. Three hours of lecture and one three-hour lab per week. Laboratory fee.

201. Comparative and Chordate Anatomy 4 semester hours

A comparative study of the Chordates. Careful laboratory examination of representative types. Two one-hour lectures and two three-hour laborátories per week. Prerequisite: Biology 101 or permission of the instructor.

202. Field Botany 4 semester hours

A study of local plant life, including lichens and mosses and spring flowers as they appear. Emphasis will be placed on the identification of the more common species, and a study of their ecology and their relationship to men. Prerequisite: Biology 102 or permission of the instructor. Three hours of lecture and one three-hour lab per week.

203. Invertebrate Zoology 4 semester hours

A study of invertebrate animal phyla with special emphasis on their evolution, their ecology, and their significance to man. Prerequisite: Biology 101 or permission of the instructor. Three hours of lecture and one three-hour laboratory per week.

204. Human Anatomy and Physiology 4 semester hours

A consideration of the structure and function of the various organs of the human body. Recommended for students planning programs in nursing or physical education, but not for science majors. Prerequisite: Biology 101 or permission of the instructor. Three hours of lecture and one three-hour lab per week.

CHEMISTRY

101-102. General Chemistry 4 semester hrs. per semester

Consideration of the composition, structure and properties of matter and some of the fundamental theories and laws pertaining to the changes which it undergoes. In the second semester the emphasis will be on chemical equilibrium, the non-metals, a survey of the more common metals, and semi-micro qualitative analytical methods for identification of common Cations and Anions. Prerequi-

site: two years of high school algebra or permission of the instructor. Three hours of lecture and three hours of lab per week.

PHYSICAL SCIENCE

101. Introduction to the Physical Sciences. 4 sem. hours

A survey course designed for non-science majors with a non-technical approach toward the scientific method. A cultural stress on the ideas encountered in astronomy, meteorology, oceanography, physics and other science fields keys, the course format. Students with prior courses in physics or chemistry are not to be given credit for this course. Laboratory exercises are complemented by field trips. Three hours of lecture and one three hour lab. per week.

PHYSICS

201. 4 semester hours

A series of lecture-demonstration periods in which a non-calculus approach is taken to deal with mechanics, heat, sound, and wave motion. The laboratory to be arranged so as to permit students to master basic principles throughout the school day. Six hours per week.

202. 4 semester hours

Similar to Physics 201 except that the areas studied are in the fields of light, electricity, and the particles of modern physics. Six hours per week.

GEOLOGY

101. Physical Geology 4 semester hours

Consideration of the composition and structure of the earth and some of the processes and agencies that are altering it. Three hours lecture and three hours laboratory or field work.

MATHEMATICS

001-R. Remedial Algebra No Credit

A course designed to bring students up to a level equivalent to that reached in the second year of high school algebra. Successful completion of this course is required of all students who do not have two years of high school algebra with at least a grade of C, before they will be allowed to register for one of the credit mathematics courses. Three hours a week.

103-104. Freshman Mathematics 3 semester hrs. per semester

(This course and Math 111-112 are both freshman level courses and credit will not be given for both.) A general education course for students who do not plan to take work in calculus. Emphasis is placed on recent trends in the study of mathematics: the logical structure of mathematics, mathematical systems, ets, relations, operations, inequalities, graphs, exponential and logarithmic and trigonometric

functions—topics from intermediate and college algebra with an introduction to trigonometry. Prerequisite: two years of high school algebra or Math 001-R or permission of the instructor. Three hours a week.

105. Mathematics for Secretaries. Same as Business 105.

106. Introduction to Mathematics of Finance. Same as Business 106.

111-112. Intro. to Basic Concepts of Math 3 sem. hrs. per sem.

(This course and Math 103-104 are both Freshmen level courses and credit will not be given for both.) Math 111-112 is designed for those who plan to continue with studies in the calculus and emphasis is placed on the fundamental concept of present day mathematical study. Topics include number systems, set theory, graphs, inequalities, exponential and logarithmic functions, circular functions, trigonometric functions, mathematical inductions and introduction to analysis. Prerequisites: three units of high school algebra and geometry or permission of the instructor. Three hours a week, two semesters.

205. Calculus with Analytic Geometry I 4 semester hours

The study of a function including its graph, derivative, and limit. Derivatives of algebraic functions and applications including differentials, maxima and minima problems and the mean value theorem. Integral calculus including the indefinite integral and the fundamental theorem. Prerequisite: Math 111-112 or equivalent.

206. Calculus with Analytic Geometry II 4 semester hours

Applications of the definite integral, a study of transcendental functions and methods of integration. Plane analytic geometry—the study, by use of algebraic methods, of lines, circles, parabolas, ellipses, and hyperbolas. Introduction to determinants and linear equations. Prerequisites: Math 205 or equivalent.

SOCIAL SCIENCE DIVISION

Miss Elizabeth Hoyt, Chairman

BUSINESS EDUCATION

101-102. Elementary Typewriting. 2 semester hrs. per semester

Initiation and development of keyboard control by touch method, with application to the production of letters, tabulations, manuscripts, and rough drafts. A minimum of 50 words per minute in sustained writing is required for credit in this course. Three hours a week. Laboratory fee.

103-104. Beginning Shorthand 4 semester hrs. per semester

Development of reading and writing technique and vocabulary in Gregg Shorthand. Intensive study of brief forms and phrasing.

Ability to take dictation at the rate of 80 words per minute, and to transcribe easily and accurately. Class meets five times a week.

105. Mathematics for Secretaries 3 semester hours

This course is intended to provide a working knowledge of mathematical computation required in business. Three hours a week. Same as Math 105.

106. Introduction to Mathematics of Finance 3 semester hours

This study deals with the mathematics essential to business problems, percentages, negotiable instruments, cash and trade discounts, depreciation, insurance and stocks and other securities. Three hours a week. Same as Math 106.

107. Secretarial Office Practice 3 semester hours

This course pertains to secretarial duties and traits, oral and written forms of expression, personality development, business reports, data processing techniques, and routine office practice. Three hours a week.

201-202. Advanced Typewriting & Business English 3 sem. hrs./sem.

This course requires development of sustained production of difficult forms of material such as letter placement and design, tabulation, billing and manuscript writing. English grammar, usage and punctuation; vocabulary building; spelling, forms and composition of the business letter. A speed of 60 or more words per minute is required in typewriting. Three hours per week. Laboratory fee.

203-204. Advanced Shorthand 6 semester hours

Development of dictation and transcription skill. Students must pass with 95 per cent accuracy a series of shorthand tests dictated at the rate of 100 words a minute for a minimum of five minutes; to average for a given period a minimum transcription rate of 25 words a minute on letters of medium length, with 60 per cent in mailable form. Three hours a week.

206-207. Accounting 3 semester hrs. per semester

This course is planned to give the student the basic principles of accounting. Topics covered in the first semester include single entry and double entry bookkeeping, single proprietorship, statements, journals, ledgers, periodic summary, valuations, practice set, partnership, voucher system and corporation accounts. The second semester, corporation accounts, securities, manufacturing, job order, process accounting, and elementary costing. Practice set. Prerequisite: Math 105 or 106, or equivalent. Three hours per week.

208. Introduction to Economics 3 semester hrs. per semester

A study of the structure of modern economics in society with emphasis upon the closely integrated character of industry. Value and exchange, money, banking and credit, production, distribution and consumption are some of the areas covered. Three hours a week.

209. Economic Problems 3 semester hours

A continuation of Introduction to Economics, with special attention to the application of principles to national and international economics problems. Prerequisite: Economics 208. Three hours a week.

210. Office Machines 3 semester hours

Instruction and practice in the use of duplicating machines, full keyboard adding machines, ten-key adding machines, calculators, comptometer, and posting machines. Three hours a week. Laboratory fee.

PSYCHOLOGY

202. General Psychology 3 semester hours

A basic survey of the principles of the science of human behavior and their applications to life situations. Three hours a week.

203. Psychology of Childhood 3 semester hours

The mental, physical and emotional development of the child in relation to personality and social adjustments. Prerequisite: Psychology 202. Three hours a week.

HISTORY

101, 102. A History of World Civilization 3 sem. hrs. per sem.

A summary of important political, economic, and social forces in the world from the beginnings of ancient civilization to the present time. Three hours a week.

201, 202. United States History 3 semester hours per semester

A summary of important political, economic, and social forces in the history of the United States from the pre-revolutionary period to the present. Three hours a week.

204, 205. Afro-American History 3 sem. hrs. per sem.

A systematic study of the history of Afro-Americans: their thought and ideology; the African background; life in America; accomplishments and contributions to American civilization; and continuous struggle for identity and justice.

ECONOMICS

208. Same as Business Education 208.

209. Same as Business Education 209.

GEOGRAPHY

201. Introduction to Geography 3 semester hours

This course offers a study of the fundamental distribution patterns of the world. Natural features, especially climates, land forms, vegetation, and soils are studied. Three hours a week.

202. Economic and Regional Geography 3 semester hours

This is a study of basic economic organization of people by occupations and by regions. Three hours a week.

SOCIOLOGY

204. Introduction to Sociology 3 semester hours

This course deals with the general nature and principles of sociology. Special attention is given to the ecological, cultural, and psycho-social forces; to outstanding social groups; to the changing personality under the influences that play upon it through group processes. Three hours a week.

205. Courtship and Marriage 3 semester hours

A study of the practical problems which young people face in their relationships with the opposite sex and the study of the fundamental Christian principles on which a successful marriage is based. Three hours a week.

207. Social Problems 3 semester hours

An analysis of the major social problems of contemporary society resulting from technological and social change, population pressure and resources, urbanization, poverty, minority groups with special reference to the Negro, conflicts regarding social values and goals, and social disorganization as related to the family, economic, religious and other institutional relationships. Prerequisite: Sociology 204 or permission of instructor. Three hours a week.

POLITICAL SCIENCE

203. United States Government. 3 semester hours

This course offers a study of the national, state, and local government. Special emphasis is placed on the American democratic process so that the student may take an intelligent part in civic affairs. Three hours a week.

204. Current Political Ideologies 3 semester hours

In this course the principal current political ideologies, democracy, socialism, communism and fascism will be analyzed in theory and practice. Three hours a week.

DIVISION OF HEALTH, PHYSICAL EDUCATION AND RECREATION

Mr. Charles L. Wilson, Chairman

HEALTH

101. Hygiene 3 semester hours

A standard course presenting, briefly, the structure and func-

tions of the body; the nature of disease and processes of recovery; and the forces of medical science and public health available for attack against disease and for promotion of health. Three hours a week.

RECREATION

220. Recreation and Youth Leadership 3 semester hours

An introduction to the field of recreation concentrating upon the growth of private, public and agency movements up to the present time. Techniques of youth leadership in the schools, churches, clubs, agencies, and summer programs of recreation.

221. History and Foundations of Physical Education 3 sem. hours

An introduction to the field of physical education. Concentration upon the major movements, trends, leaders, and groups from the beginning of organized activity to the present day.

PHYSICAL EDUCATION ACTIVITY COURSES

All activities courses meet for two hours per week. The activity courses numbered 100 and above are set up for nine week periods each; a student registers for two courses per semester, one for the first nine weeks, another for the second nine weeks.

003-004. Limited Physical Education No credit

For students with medical excuses from the regular activity courses.

001-002. Remedial Physical Education No credit

A developmental course for students who fail to meet the minimum skills and ability requirements for credit work.

(**W** indicates courses for women; **M** indicates courses for men; **MW** indicates courses for both men and women. 100 level courses are for freshmen, 200 level courses are for sophomores).

Courses, each earning one-half semester hour credit, are as follows:

100 W Field Hockey.
101 W Soccer
102 W Speedball.
100 M Touch Football.
101 M Soccer.
102 M Cross Country.
103 W Basketball.
104 W Volleyball
103 M Basketball.
104 M Volleyball.
105 MW Folk and Square Dance.
106 W Gymnastics.
106 M Gymnastics.
107 MW Social Dance.
108 W Softball
108 M Softball.
209 W Track
109 M Track.
200 MW Tennis.
201 MW Golf.
202 MW Canoeing
203 MW Archery.
204 W Modern Dance
204 M Wrestling.
205 MW Badminton.
205 W Gymnastics.
206 M Gymnastics.
207 MW Angling.
208 MW Advanced Tumbling.
209 MW Horseback Riding.
210 MW Camping Skills.

CAMPUS ACTIVITY

Montreat-Anderson is committed to that philosophy of education which views the total life of the community as a valuable educational experience. Thus the College considers its various student organizations and out-of-class activities to be an important and valuable part of our campus life.

The city of Asheville affords both students and faculty numerous cultural advantages such as the Community Concert Series and the Asheville Community Theater.

The Student Government Association is composed of all the students at Montreat-Anderson College. It carries out its responsibilities through its Executive, Legislative and Judicial branches which operate at all levels of campus living. It plays a primary role in interpreting the needs of students and in determining the quality of student life. It works closely with the Deans of Students and holds the authority to implement and make effective its responsibility to the college community.

The student courts, beginning in the individual dormitory and the Interdormitory Council and culminating in the Honor Court, make effective and realistic the College's concern for student self-government. The Honor Court is composed of five students, two faculty members and the Deans of Students. Referral is made to the Administrative Committee only in cases involving suspension and dismissal, and student appeals from the student courts.

The Student Legislature introduces new rules and regulations and reviews student suggestions on all matters of concern.

Through the **Student Christian Association,** students carry a large responsibility for translating the Christian emphasis of the college into all relationships, personal and social, with outreach into the surrounding communities through various group projects.

The **College Union** is the division of the S.G.A. delegated the authority and responsibility for planning and implementing a balanced social, recreational, and cultural program for the college community.

To effectively implement a sound and well-rounded college union program the S.G.A. has established the College Union Activity Board as the governing body of the College Union. The Board through its officers, the various standing committees, and the guidance of the Director of Student Activities, has been charged with carrying out the duties and responsibilities of the College Union as outlined in the constitution of the Montreat-Anderson College Union. Active participation in the programs and committees of the College Union is essential if the student is to obtain maximum benefit from his college experience.

The following are but a few of the many organizations and activities offered through the College Union:

Men's and Women's Recreation Associations, under the supervision of the directors of physical education, promote the activities of the recreational program. The recreational programs and athletic activities are built around a strong intramural program based on the principle of participation in hiking, horseback riding, golf, tennis and dancing. Appropriate recognition for excellence in skills and faithful participation is provided by the recreational associations. Students eligible to receive monograms are recognized at special ceremonies.

The publications of Montreat-Anderson College include a yearbook, **The Sundial,** and a student newspaper composed of student opinion, **The Cavalier.** Self expression in prose and poetry is found in the literary magazine entitled **Green Leaves.** All of these student-directed publications provide ample opportunity for students to increase their skill in writing and to voice their concerns for the issues facing the world.

The Gymnastic Club is one of the most active clubs on campus with meetings twice weekly and more often when a special program is planned. The purpose of the organization is to provide the opportunity for individuals who like tumbling, and/or apparatus, to advance in skills and knowledge. Both male and female students join in activities such as vaulting, Indian clubs, free exercise, pyramids, balancing and dance routines.

The College Choir is both a curricular and extra-curricular activity of the college and offers to music and non-music majors alike the opportunity for service and training in choral singing. The choir presents an Annual Christmas Vesper Service, Spring Tour, Home Concert and sings for graduation

activities. The choir specializes in religious music representative of all periods and styles, but secular music is also included. All those who sing are urged to try-out.

The Montreat Singers is a group selected from the choir to represent the college in lighter programs and where a smaller group is needed. Singers and instrumentalists chosen for this group will find an outlet for performing a wide variety of secular type music.

Other Campus Activities. Business Club, Collegiate Council for the United Nations, French and Spanish Clubs, Dance Series, Special Events series, Conservation Club, Outing Club, Thalians, Phi Theta Kappa, Bridge Club, Concert and Lecture Series.

Montreat-Anderson College is continually seeking ways to improve and expand its equipment, facilities, and personnel in the area of campus community activities. A full time director of activities is employed to co-ordinate the out-of-class activity and co-curricular program. "Something for everyone" is the goal of Montreat-Anderson.

Intercollegiate Athletics provide competition with other junior colleges. Because of the increased interest by students, new sports are being added to our program. The college plans to compete in cross-country, basketball, track, golf, soccer and tennis on an intercollegiate basis, with the idea of adding others when space and enrollment permit.

The **cheerleaders**, screened and selected each year, add greatly to the color and enthusiasm of our games. Their primary purpose is to support the teams with encouragement and spirit. New students with cheerleading experience are encouraged to try out each year.

SPIRITUAL LIFE

It is the desire of the college to create such a Christian atmosphere in all phases of college life as will be conducive to the continuous Christian growth of the individual. Bible courses form an essential part of the curriculum. Regular attendance at chapel is required. Church attendance is encouraged.

THE HONOR SYSTEM

"Life at Montreat is based on the belief that the ideal community is made up of honorable individuals . . ."

"Each student and faculty member has a responsibility for himself and for every other member of the college community. The failure of one person to live honorably is in part the failure of all, as the movement of one individual toward competent understanding of Christian living is a step toward honorable living for the whole college."

"For this reason, the students at Montreat have accepted what is called the 'Honor System' under which each student agrees to try

to discipline his own life and to be ready to help all others to discipline theirs toward the goal of a community in which each member will merit and distribute trust and respect. It is in large part due to the acceptance by students and faculty of the Honor System as a way of life, that the 'Spirit of Montreat' is a reality, not only on the campus, but wherever former Montreat-Anderson students are found."

—Excerpt from the Student Handbook

Before students are accepted for admission to Montreat-Anderson College, they must sign a pledge agreeing to uphold the Honor System of the college.

Standards of Conduct

The Montreat-Anderson College community establishes its standards of conduct in an attempt to bring to fulfillment the statement of purpose contained in the Catalog. The expected conduct of the student is that of a lady or gentleman.

The student body is provided with guidance and self disciplinary direction through faculty counseling and through a student handbook. The honor system is administered by the Student Government Association through its student counseling and through its courts.

Hazing in any form, drinking of alcoholic beverages, gambling on or off the campus, the possession of firearms or explosives and unchaperoned parties are a violation of school regulations.

It is expected that every student will live in harmony with the spirit of the college and in accord with its regulations.

The college reserves the right to ask for the withdrawal of any student who refuses to adjust to these standards or who harmfully influences another student.

PERSONAL AND ACADEMIC COUNSELING PROGRAM

Following the general practice of junior colleges, Montreat-Anderson provides extensive counseling. The College Chaplain and the Deans of Students are trained personal counselors. In addition, each student has an academic advisor, a selected member of the faculty who assists him in choosing his academic program and helps him to cope with academic problems as they arise.

HEALTH SERVICE

A registered nurse or her assistant is on duty in the infirmary at all times. The college has retained a local doctor to serve as the college physician. The Student Insurance Program, costing $20.00 per year is required of all full time students. Students are protected 24 hours a day on campus or off including interim vacations, during the college year, plus two days travel time each way. Students must pay for outpatient services outside the infirmary and for all prescription drugs.

BUILDINGS AND EQUIPMENT

The buildings of Montreat are unique and beautiful, being constructed of native stone on the exterior, and colorful mica-flint, granite, and sandstone on the interior with floors of variegated marble.

Gaither Hall, the college administration building, houses the administrative offices, classrooms, the library, and the College Chapel. This building was given to the college in 1935 by Mrs. R. C. Anderson as a memorial to her parents, Mr. and Mrs. Thomas Hall Gaither.

Montreat-Anderson College Library is located in the south wing of Gaither Hall. The Library which contains a collection of over 30,350 volumes and receives over 230 current periodicals is administered by a professionally trained library staff.

McAlister Social-Recreation Hall has a regulation basketball court, facilities for indoor sports, including skating, dancing, billards, weight room, etc. There are offices for the directors of physical education and classrooms.

Moore Memorial Social Center, provided by Mrs. Philip Howerton and her children as a memorial to the children's father, Mr. Herman Moore, houses the bookstore, gift shop, snack bar, student lounge, and other facilities designed for the social life of the campus.

Anderson House, a gift to the college from the R. C. Anderson Estate in 1963, houses the music department. In this attractive, native stone building there are practice rooms, faculty offices, teaching studios and a small concert hall for student recitals. It also houses The Crosby Adams Collection of scores and recordings.

Infirmary-Faculty House, a three-story stone building near Gaither Hall, contains three faculty offices on the first floor. The two top floors are devoted to Infirmary use.

Assembly Inn, an attractive conference hotel, recently redecorated, accommodates one hundred eighty overnight guests. (The spacious lobby and dining room seating 400, are the frequent scenes of college dinners, receptions, dances, and teas. Eight seminar-conference rooms and a convocation hall are available for college use.) Parents and friends of students will find comfortable accommodations there. Please write for reservations at Assembly Inn, Montreat, North Carolina 28757.

Historical Foundation of the Presbyterian and Reformed Churches, which is owned and operated by the Presbyterian Church in the United States, has a collection of 32,000 printed volumes, 11,000 volumes of periodicals, and 8,000 archives. The collection in addition to its excellent resources in the fields of religion and church history is strong in encyclopedic, bibliographic and biographic materials. It also contains much material in the field of state, national and European history.

Anderson Auditorium, the year-round assembly hall which seats more than three thousand people, is available for college concerts and convocations. It also houses four classrooms and a small auditorium for drama, concerts, and dances.

Belk House is currently used as a faculty office building and is the future site of the L. Nelson Bell Library.

The Commercial Center provides a general merchandise store, post office, coin-operated automatic laundry, and other services.

College Hall, a dormitory for women housing eighty students, features a very livable lobby dominated by a large stone fireplace. Each room has a private or adjoining bath.

Montreat-Anderson College Hall for Women, constructed in 1968, housing 144 students, has private baths and an elevator. It has a spacious lobby and is carpeted throughout.

Howerton Hall, a dormitory for men housing 112 students, has private or adjoining baths for all rooms. **The College Cafeteria** is located in the west wing of this building.

The World Fellowship Building, constructed in 1937, was made possible by the Birthday Gift of the Woman's Auxiliary of the Presbyterian Church in the United States. This building is used for administrative purposes.

New Hall (not yet named), a men's residence hall which accommodates 102 students, was completed in 1964.

Projected Facilities

The college is now engaged in a capital funds campaign for the following projects:

The Science Building, newly completed for the 1969-70 academic year. This handsome and spacious structure has the most modern equipment and facilities for laboratory work.

A library, to be named for Dr. L. Nelson Bell, famed Presbyterian missionary doctor, lay leader, editor and writer. This will be ready in the Fall of 1970.

An athletic field, to provide adequate facilities for a wide range

of physical education and athletic activities.

A Fine Arts Building to house the music, art and drama departments.

ENDOWMENTS

LIVING ENDOWMENT PROGRAM

The Montreat-Anderson College Living Endowment Program supports the student aid program and educational and general expenses of the college. Through annual gifts to Montreat-Anderson College Living Endowment the college has been able to continue its policy on student aid "making higher education available to students who do not have the financial resources to pay for their own education." Since an annual gift is the same as interest on a large investment, it becomes a significant portion of the current operating budget. Thus, a gift of $100 represents the interest at 4%, current earnings of the endowment fund on $2,500.

The alumni gifts to the college Living Endowment underwrite a portion of the Montreat-Anderson College Work Scholarships.

The Good Neighbor's Program seeks annual gifts from individuals and businesses in the Swannanoa Valley to support scholarships for graduates from the Valley. The Montreat Woman's Club makes annual contributions for scholarships.

In support of this program an annual Roll Call is made among the alumni, churches, Women of the Church, industries and businesses. Checks should be made payable to Montreat-Anderson College, Living Endowment.

INVESTED ENDOWMENT FUNDS

Montreat-Anderson College has invested endowments of $380,735.00 as of May 31, 1968.

The named Endowment Funds include:

T. S. McPheeters Fund—(Supporting a salary for Bible Professor.)
S. W. Newell Scholarship Fund
Lola E. Johnson Scholarship Fund
Mary Anderson Burwell Scholarship Fund
R. C. Anderson Fund
W. D. Simpson Memorial Fund

The establishment of Invested Endowment Principal which will provide earned income to support current operations (student aid, faculty salaries, etc.) is increasingly important in the continuing operation of the college.

ADMINISTRATIVE OFFICERS

C. Grier Davis, A.B., B.D., Th. M., Th. D., D.D. . . . . President
Donald R. Mitchell, B.A., B.D., M.A., ... Vice President
Academic Dean
Ben W. Covington, B.A., B.S. . . . . Vice President for Development
William L. Schwantes . . . . . Treasurer/Business Manager
Walter L. Hall . . . . . Controller
Howard A. Kester, A.B., B.D. . . . . Dean of Students
John D. Davis, B.A., B.D., M.A. . . . . Associate Dean of Students
(Student Activities)
Carole Tyler, B.M.E., M.M.E. . . . . Associate Dean of Students
Thomas H. Crumpler, B.S. . . . . Director of Publicity
Elizabeth S. Hoyt, B.A., M.S. . . . . Director of Alumni Affairs
Virginia Buchanan, B.A., M.A. . . . . Librarian
Sue Gilkerson, B.S. . . . . Assistant Librarian
Rebecca Smith, A.B. . . . . Registrar
Ellen Spencer . . . . . Admissions Counselor

FACULTY 1969—1970

CAROLYN A. BARTLETT . . . . . Physical Education
B.S., Western Carolina College; M.A., Western Carolina College.

VIRGINIA BUCHANAN . . . . . Librarian
B.A., King College; M.A., Peabody College; Additional Graduate Study: Sorbonne; University of North Carolina at Chapel Hill.

LYMAN E. BURLESON . . . . . English
A.B., Kentucky Christian College; B.A., Milligan College; M.A., East Tennessee State University; Additional Study: Stanford University.

PATRICIA CRUMPLER . . . . . Hygiene
B.S., Flora MacDonald College; M.C.E., Presbyterian School of Christian Education.

C. GRIER DAVIS . . . . . President
A.B., Davidson College; B.D., Union Theological Seminary; Th. M., Union Theological Seminary; Th. D., Union Theological Seminary; D.D., Davidson College; D.D., Tusculum College; Additional Graduate Study: Princeton Theological Seminary.

JOHN D. DAVIS . . . . . Psychology, Student Activities
B.A., Wake Forest College; B.D., The Divinity School of Duke University; M.A. Appalachian State College.

COLLETT B. DILWORTH . . . . . English
B.A., University of Texas; M.A., University of Georgia.

SUE GILKERSON . . . . . Assistant Librarian
B.S., Berea College; Graduate Study: University of North Carolina at Chapel Hill; Western Carolina University; Appalachian State Teachers College.

GERALD A. HOEKEMA . . . . . Mathematics
B.S., Calvin College; M.S., Purdue University.

ELIZABETH S. HOYT . . . . . Social Studies
B.A., Maryville College; M.S., University of Tennessee; Additional Graduate Study: Columbia University; University of North Carolina at Chapel Hill; Oklahoma State University.

ROBERT PAUL KERCHER . . . . . Bible
A.B., Stetson University; B.D., Southeastern Baptist Theological Seminary; Th. M., Southeastern Baptist Theological Seminary; Additional Graduate Study: Southern Baptist Theological Seminary; Union Theological Seminary.

HOWARD A. KESTER . . . . . Dean of Students
A.B., Lynchburg College; B.D., Vanderbilt University; Additional Graduate Study: Princeton Theological Seminary.

ALBERT B. LOCKWOOD . . . . . Art
B.S., Florida State University; M.S., Florida State University.

BONNIE JO LUNDBLAD . . . . . English
B.S., Northern Illinois University; M.S., Northern Illinois University.

ELIZABETH MAXWELL . . . . . French
A.B., University of North Carolina at Greensboro; M.S., University of North Carolina at Chapel Hill; Additional Graduate Study: Certificat de langue francaise; Sorbonne; Assistant de langue anglaise; Saintes, France; Northwestern University; Georgetown University; McGill University.

DONALD R. MITCHELL . . . . . Vice President/Academic Dean
B.A., Otago University, (New Zealand); B.D., Princeton Theological Seminary; M.A., Rutgers-The State University; Additional Graduate Study: London University; Princeton Theological Seminary.

JOHN NEWTON . . . . . Bible
B.E.E., Georgia Institute of Technology; B.D., Columbia Theological Seminary; Th. M., Columbia Theological Seminary; Ph. D., Emory University.

CHARLES JAMES PARKS . . . . . Physical Education
B.S., Concord College; M.A., Appalachian State University; Additional Graduate Study: West Virginia University.

JOSE A. REYES . . . . . Spanish
B.A., University of Havana; M.A., University of Havana; Ph. D., University of Havana; Additional Study: Barry College of Miami.

ALEXANDER S. ROBINSON . . . . . Mathematics, Physics
B.A., Texas Western College; M. Ed., University of Texas; Additional Graduate Study: Stetson University; Rollins College; University of Florida.

BRUCE P. SAMS . . . . . Physical Education
B.S. (Biology), Mars Hill College; B.S. (Physical Education), Mars Hill College; M.S., Appalachian State Teachers College.

LAWRENCE M. SKINNER . . . . . Music
B.S., Ohio State University; B.M., Ohio State University; M.A., Ohio State University; Additional Graduate Study: Union Theological Seminary (New York City).

MARGARET SMITH. . . . . Mathematics
A.B., Flora MacDonald College; M.A., Columbia University; Additional Graduate Study: Peabody College; University of Wisconsin; University of Maine; Kansas State.

KARL D. SNYDER . . . . . Biology
A.B., Occidental College; Ph. D., University of California.

THOMAS S. STIERWALT. . . . . Music
B.M., Eastman School of Music of the University of Rochester; M.A., Eastman School of Music of the University of Rochester.

JANET DALE STONE . . . . . History
A.B., Randolph-Macon Woman's College; M.A., Purdue University.

H. NELSON WALDEN. . . . . Economics
B.S., Appalachian State University; M.A., Appalachian State University.

GUY H. WHITE, JR. . . . . Chemistry, Geology
B.S., University of South Carolina; M.S., University of South Carolina; Ph. D., University of Pittsburgh.

CHARLES L. WILSON . . . . . Physical Education
B.S., Springfield College; M.S., State University of New York at Cortland.

ELIZABETH WILSON . . . . . Bible
A.B., Vanderbilt University; M.A., Vanderbilt University; Additional Graduate Study: Peabody College; University of Hawaii; Northwestern University; Columbia Seminary; Biblical Seminary in New York.

JUDITH J. WILSON . . . . . Physical Education
B.S., Springfield College.

MARY B. WOODY . . . . . Business Education
B.S., Western Carolina College; M.S., Western Carolina College.

PART-TIME FACULTY

PAUL JOHNSON . . . . . Geography
A.B., George Washington University.

SYLVIA W. KERCHER . . . . . Business Education
B.S.S.A., University of North Carolina at Greensboro.

WEBSTER E. LYTLE . . . . . Afro-American History
B.A., Los Angeles Baptist College.

GRACE MITCHELL . . . . . English
A.B., Transylvania College; Additional Study: University of San Marcos; Austin Peay State College; Rutgers—The State University; Purdue University; University of North Carolina at Chapel Hill.

TUTORS

LOUIS D. ANDERSON, B.A., King College
PENNY MORRIS, B.A., King College
CAROLINE J. SMITH, B.A., King College
JAMES S. QUERY, B.A., St. Andrews Presbyterian College

SPECIAL STAFF

CALVIN THIELMAN, A.B., B.D., D.D. . . . . Chaplain
DR. JACK A. KOONTZ, M.D. . . . . College Physician
MRS. THOMAS CRUMPLER, R.N., B.S., M.C.E. . . . . College Nurse
MISS RUBY McELWEE, R.N. . . . . Asst. College Nurse
MRS. WILSIE RAMSEY . . . . . Infirmary Assistant
JUNE D. HODGE, B.S. . . . . Laboratory Assistant
MRS. HOWARD HAYES . . . . . Resident Counselor
MRS. ARFET HODGE . . . . . Resident Counselor
MRS. PEARL PERKINS . . . . . Resident Counselor
MRS. CHARLES P. REED . . . . . Resident Counselor
MRS. EDGAR E. FERRELL . . . . . Non-Professional Librarian
MRS. GERALD HOEKEMA . . . . . Non-Professional Librarian
MRS. J. N. MADDOX . . . . . Non-Professional Librarian

OFFICE STAFF

MRS. PEARL CONNELLY . . . . . Secretary to the President
MRS. FRANCES McNAMARA . . . . . Secretary to the Vice President Academic Dean
MISS LYNN HEMPHILL, B.A. . . . . Secretary to the Vice President for Development

MISS ELIZABETH MORROW . . . . . Secretary to the Treasurer
Business Manager
MRS. VIOLET WOODS . . . . . Secretary to the Treasurer/Controller
MRS. PAT KNUPP . . . . . Secretary to the Admissions Officer
MRS. COLETTE DILWORTH . . . . . Secretary to the Dean of Students
MRS. VENA A. ROBINSON . . . . . Secretary to Associate
Dean of Students
MISS DIANE MYER . . . . . Secretary to the Registrar
MRS. VENA CLARK . . . . . Faculty Secretary
MRS. ETHEL DAVIDSON . . . . . Cashier
MRS. LORRAINE CRISP . . . . . Bookkeeper
MRS. ANITA NANNY . . . . . Bookkeeper
MRS. JUANITA IVY . . . . . Secretary to the Financial Aid Officer

BOARD OF TRUSTEES

MONTREAT-ANDERSON COLLEGE TRUSTEES

OFFICERS:

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Dr. C. W. Legerton, Jr. . . . . First Vice Chairman
Mr. W. A. L. Sibley . . . . . Second Vice Chairman
Rev. W. Kirk Allen, Jr. . . . . Secretary
Mrs. Hugh G. Thompson . . . . . Assistant Secretary
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Mr. Donald R. Mitchell . . . . . Vice President-Academic Dean
Mr. Ben W. Covington . . . . . Vice President-Development
Mr. William L. Schwantes . . . . . Business Manager and Treasurer

CLASS OF 1970

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Robinson, Andrea Sharon . . . . . Summerfield, North Carolina
Robinson, Julia . . . . . Glade Spring, Virginia
Robinson, Katherine Gail . . . . . Morganton, North Carolina
Robinson, Roosevelt. . . . . Winston-Salem, North Carolina
Robinson, Stuart Adams . . . . . Old Fort, North Carolina
Robinson, Zada Lee . . . . . Asheville, North Carolina
Rosenberg, Edwin Allen. . . . . Asheville, North Carolina
Rosemond, Bruce. . . . . Asheville, North Carolina
Ross, Allen McNeil. . . . . Greenville, South Carolina
Ruffin, Ruby Marie . . . . . Tuscaloosa, Alabama
Rush, Anthony Peter II. . . . . Cherry Point, North Carolina
Sams, John Bertram. . . . . Asheville, North Carolina
Sanchez, Duran Caesar. . . . . Manati, Puerto Rico
Sapp, Jacqueline Anne . . . . . Pfafftown, North Carolina
Schlegel, George Whitney . . . . . Hopkinsville, Kentucky
Schob, Katherine Ann . . . . . Richmond, Georgia
Scott, Nancy Chandler. . . . . Mobile, Alabama
Sellers, James M.. . . . . Asheville, North Carolina
Sellers, Sherry Ann . . . . . Miami Springs, Florida
Senft, Donna Louise . . . . . Oakland, New Jersey
Shafferman, David Clyde. . . . . Stratford, Virginia
Sheehan, Patricia Jean . . . . . Arlington, Virginia
Shepard, Janet Lynn. . . . . Clearwater, Florida
Sholar, Henry Wiley. . . . . Greensboro, North Carolina
Simpson, Cynda Sue . . . . . Laurens, South Carolina
Slover, Elizabeth Anne. . . . . Batesburg, South Carolina
Smith, Catherine Elaine . . . . . Fayetteville, North Carolina
Smith, Elizabeth Page . . . . . Richmond, Virginia
Smith, Richard Allen . . . . . Simpsonville, South Carolina
Smith, Vivian Kay . . . . . Miami, Florida
Sneed, Joan Andrea . . . . . New Hanover, North Carolina
Sondey, Schaeffer . . . . . Asheville, North Carolina
Sorenson, Michael . . . . . Greensboro, North Carolina
Speckman, Craig . . . . . Franklin Park, New Jersey
Spining, Robert Earl . . . . . Bakersville, North Carolina
Stanford, Christine. . . . . Hinesville, Georgia
Stanton, Linda Irene . . . . . Charlottesville, Virginia
Stanton, Morey Anderson . . . . . Chipley, Florida
Starnes, O. E. . . . . Asheville, North Carolina
Stephens, Christine Gail . . . . . Miami, Florida
Stewart, Sarah Trilby. . . . . Delray Beach, Florida
Stewart, Steve P. . . . . Asheville, North Carolina
Stinson, David Lee. . . . . Boonville, North Carolina
Stover, Robert. . . . . Fernandina Beach, Florida
Sturgill, George . . . . . Christiansburg, Virginia
Styles, Alfred Allen . . . . . Black Mountain, North Carolina
Sulc, Holly Ruth . . . . . Morristown, New Jersey
Sumerel, Delane George . . . . . Hot Springs, North Carolina
Sutor, Susan Ault . . . . . Lynchburg, Virginia
Sutton, Barbara. . . . . Summerville, South Carolina
Sutton, James M.. . . . . Winchester, Virginia
Talbot, Alice Berry . . . . . Raphine, Virginia
Taylor, Gary D.. . . . . Asheville, North Carolina
Tarrant, Gerard Waune . . . . . Columbia, South Carolina
Taylor, Lillian Linda. . . . . Newport, Tennessee
Terrell, Kathryn Ellen. . . . . Wendell, North Carolina

Terry, Molly Linda . . . . . Glade Spring, Virginia
Terwilliger, Paul Edwin . . . . . Hollywood, Florida
Thielman, Dorothy . . . . . Montreat, North Carolina
Thompson, Michael Jack . . . . . High Point, North Carolina
Thompson, Mickey Dale . . . . . High Point, North Carolina
Thompson, William Michael . . . . . Rock Hill, South Carolina
Thornburg, Dora Ann . . . . . Durham, North Carolina
Todd, Judy Wiles . . . . . Wendell, North Carolina
Tomlinson, Margaret Ann . . . . . Winston-Salem, North Carolina
Treadway, Patricia Ann . . . . . Haysi, Virginia
Tucker, Gail Lynne . . . . . Hurt, Virginia
Turner, McLester . . . . . Brandywine, Maryland
Tyner, Roy Joseph . . . . . Columbia, South Carolina
Udani, Ghanshyam Girdharlal . . . . . Kampala, Ugandi
Ulmer, John Leeds . . . . . Broowall, Pennsylvania
Van Broekhoven, Roy . . . . . Franklin, New Jersey
Van Hensbergen, Scott . . . . . Cortland, New York
Verhage, JoAnn . . . . . Charlotte, North Carolina
Vinson, Wayne Howard . . . . . Kingstree, South Carolina
Wade, Patricia Ann . . . . . Red Springs, North Carolina
Walden, Albert D. . . . . Rock Hill, South Carolina
Walden, Mary Starnes . . . . . Montreat, North Carolina
Waldroup, James W. . . . . Douglas, Georgia
Walker, Janis Kay . . . . . Rockwell, North Carolina
Wallace, Anne Monroe . . . . . Wayne, Pennsylvania
Walters, David Edgeworth . . . . . Fernandina Beach, Florida
Ward, Arnold H. . . . . Florence, South Carolina
Ward, L. Keith . . . . . High Point, North Carolina
Warren, Barbara. . . . . Mobile, Alabama
Washburn, Linda Ann . . . . . Lexington, North Carolina
Waters, Charlotte Anne . . . . . Jacksonville, Florida
Watson, Rita Louise . . . . . Ararat, North Carolina
Watson, Robert Atlas . . . . . Sanford, North Carolina
Watts, James William . . . . . Amherst, Virginia
Weatherby, Leslie . . . . . Newark, Delaware
Wells, Amelia Stephen . . . . . Wallance, North Carolina
West, Tommy Howard . . . . . Raleigh, North Carolina
Whetsel, Cynthia Anne. . . . . Englewood, Colorado
Whichard, Barbara Jean. . . . . Roanoke, Virginia
White, Donaldson . . . . . Huntington, West Virginia
White, Virginia Lillian . . . . . Amherst, Virginia
Whitelock, Mary Pamela . . . . . Miami, Florida
Whitener, Sue Ellen . . . . . Charlotte, North Carolina
Wilkerson, Wayne Ollis . . . . . Asheville, North Carolina
Williams, Gail . . . . . Sarasota, Florida
Williamson, John Bedinger. . . . . Knoxville, Tennessee
Wilson, Jeffrey Cox . . . . . Asheville, North Carolina
Wilson, Joseph Alvin . . . . . Spartanburg, South Carolina

Wilson, William Smart . . . . . Charleston, South Carolina
Wingfield, Greg Scott . . . . . Dayton, Indiana
Winkler, Carol Jean . . . . . Charlottesville, Virginia
Witherspoon, John Crawford . . . . . Bethesda, Maryland
Witmer, Susan Kay. . . . . Lancaster, Pennsylvania
Wolff, Jill . . . . . Miami, Florida
Wood, Kathryn Lee . . . . . Huntington, New York
Wood, Linda Ann . . . . . Miami Shores, Florida
Woods, Gail Dena . . . . . Asheville, North Carolina
Wynes, Betty Jane . . . . . Candler, North Carolina
Wynes, Judy Ann . . . . . Candler, North Carolina
Wynn, Ulysses Clark . . . . . Brevard, North Carolina
Yates, Beverly. . . . . Swannanoa, North Carolina
Yaxley, Carol Lee . . . . . Deland, Florida
Young, Benjamin . . . . . Winston-Salem, North Carolina
Young, Helen Madelyn . . . . . Balfour, North Carolina
Young, Margaret Ann . . . . . Indianapolis, Indiana
Zajac, Paul Joseph . . . . . Sanford, North Carolina
Zimmerman, Philip Dean . . . . . Asheville, North Carolina

If you are a veteran, complete the following:

Branch of service ..... rate or rank held ..... Dates of service .....

Type of duty .....

Did you serve outside the United States? ..... If so, where? .....

Were you in combat? ..... If so, where? .....

If you have been employed, complete the following information about the jobs you have held recently:

Name of Employer	Location	Dates Employed	Nature of Work

If the information given above does not account for all time elapsed since your graduation from high school, please explain .....

List in order of importance to you the activities and organizations (art, athletic, dramatic, literary, music, religious, service and social) in which you participated while in high school:

1. ..... 4. .....
2. ..... 5. .....
3. ..... 6. .....

What special recognition, if any, have you received for excellence in these activities? .....

What special recognition, if any, have you received for excellence in scholastic work, such as honors, prizes or scholarships? .....

What are your special interests, hobbies, and favorite forms of recreation? .....

Have you definitely decided on a vocation? ..... If so, what choice? .....

If undecided, what would your tentative choice be? ..... Second choice? .....

Would you like some assistance in making your choice of plans? ..... Is there any other information about your background or plans which you would prefer to discuss in a personal conference with the Dean of Men or Dean of Women? .....

(Yes or no)

Application for:

Fall ☐ Spring ☐ C.P.I. ☐

ATTACH ~~$10.00~~ $15.00 APPLICATION FEE HERE (Check or money order please). NON-REFUNDABLE

Financial Aid Applicant

Yes ☐ No. ☐

MONTREAT-ANDERSON COLLEGE

Montreat, N. C. 28757

APPLICATION FOR ADMISSION

Legal name .....
Last (please print) First Middle Social Security Number

Permanent home address .....
Street and Number City Zip

County State Telephone Number

Age at last birthday ..... Date of birth .....
Month Day Year

Place of birth ..... Citizenship .....
City or Town State County

Race ..... Sex ..... Marital status: Single ..... Married ..... Divorced ..... Widowed .....

If married, spouse's full name .....

Military status: Veteran? ..... If veteran, give branch and dates of service .....

Do you plan to live on campus? .....

Religious preference ..... Member of what local church? .....

Father's name in full .....
(Please indicate title, e.g., Reverend, Dr., etc.)

Father's address, if living .....

Mother's name in full .....

Mother's address, if living .....

Are your parents divorced? ..... Separated? .....

Guardian's name, if parents deceased .....
(Please indicate title, e.g., Reverend, Dr., etc.)

Guardian's Address .....

Did you graduate from high school? ..... Date of graduation (or expected date) from high school .....

High school from which you were (or expect to be) graduated:

Name of school City State

Other high schools and preparatory schools attended, grades 9 through 12:

Name of school	City	State	Attended 19	to 19
Name of school	City	State	Attended 19	to 19

(Use separate sheet if there are more than two)

Have you ever enrolled in or attended a college or junior college? ..... If, so, give name(s) and dates:

Name of college	City	State	Attended 19	to 19
Name of college	City	State	Attended 19	to 19

Do you plan to enroll in a summer school at another college immediately prior to the date you expect to enroll at Montreat-Anderson?..... If so, where?..... How many hours do you plan to take?.....

Have you ever been placed on academic or social probation or dismissed from any school or college? Yes..... No..... If yes, give full explanation on separate sheet.

Have you been out of school for any period since graduation from secondary school (other than summer vacation)? List chronologically, with inclusive dates, all your activities (employment, military service, etc.).

In what field do you expect to major in Senior College?.....

If music, what instrument do you plan to use for major performance in college?.....

Do you plan to complete work for an associate degree at Montreat-Anderson?.....

Please consult the section of the instruction sheet entitled tests before answering the following questions:

When do you plan to take the College Examination Board tests?

Scholastic Aptitude Test

Month Day Year

To what other colleges are you applying?.....

If you are applying to the Freshman Class explain briefly your reason— (please be frank):

If you are a transfer from another college, explain briefly the circumstances under which you are leaving the college in which you were last enrolled and why you wish to transfer to Montreat-Anderson.

I certify that the information I am providing is true and correct.

Date..... Signature.....

Attach Recent Photo Here

PERSONAL DATA SHEET

This sheet will be used by the personnel officers for the purpose of becoming better acquainted with each new student. Complete every item.

Name..... (Last / First / Middle / Nickname (if any))

Permanent home address..... (Street and Number / City / Zip)

..... (State / County / Telephone number)

Age at last birthday..... Sex: Male Female.....

Number of brothers: older younger Number of sisters: older younger

Marital status: Single Married Divorced Widowed.....

If married, spouse's full name.....

Veteran? Yes No Religious preference.....

Father's name (or Guardian).....

Address..... Living.....

Occupation.....

Company..... Position.....

Birthplace.....

Citizen of..... (country)

High school graduate?..... (yes or no)

Mother's name.....

Address..... Living.....

Occupation..... (if employed outside home)

Company..... Position.....

Birthplace.....

Citizen of..... (country)

High school graduate?..... (yes or no)

Names of relatives who are or were Montreat-Anderson students:

Name	Relationship	Dates attended	Graduate ?

Name other colleges which immediate members of your family have attended:

Name of college	Relationship in family	Dates attended	Graduate ?

List all the schools you have attended — elementary, high school, college.

Name of school	Location	Dates attended	Graduate ?

In what high school or college subjects

a) were you most interested?.....

b) were you least interested?.....

Do you believe that your grades in high school or in the last college attended were a good indication of your academic ability?..... If not, why?.....

FORMS FOR ESTATE PLANNING

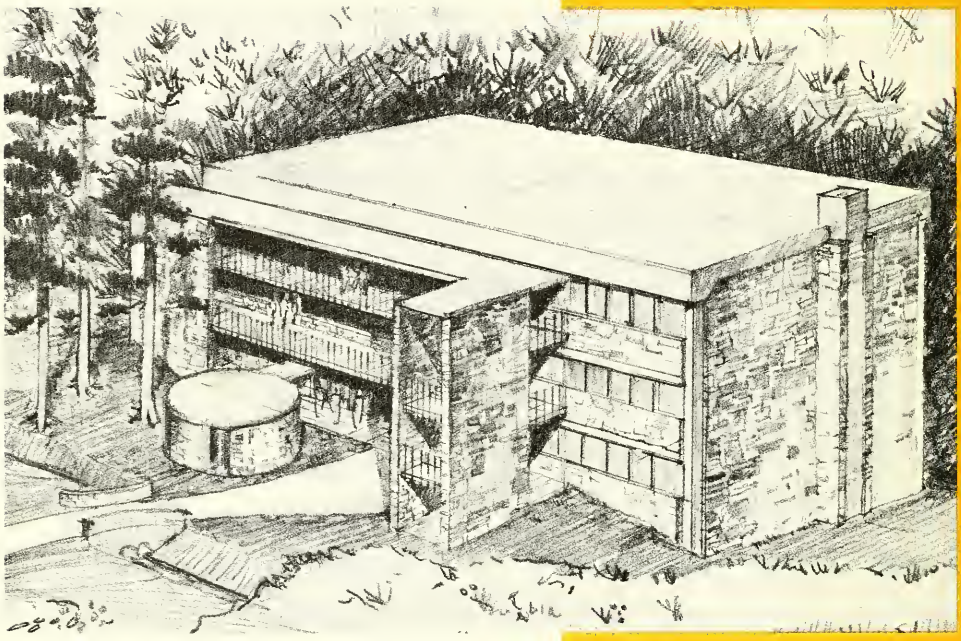
Since each State has special statutory regulations in regard to wills, it is most important that all testamentary papers be signed, witnessed and executed according to the laws of the State in which

FORMS FOR ESTATE PLANNING

Since each State has special statutory regulations in regard to wills, it is most important that all testamentary papers be signed, witnessed and executed according to the laws of the State in which the testator resides. In all cases, however, the legal name of the corporation must be accurately given, as in the following form:

" I give and bequeath ..... to Montreat-Anderson College, Incorporated, at Montreat, North Carolina and to their successors and assigns forever, for the uses and purposes of said School according to the provisions of its charter."

All legacies to Montreat-Anderson College are exempt from Inheritance Tax. In some cases where large sums are involved, a legacy to Montreat-Anderson College would bring the total Inheritance Tax into a lower bracket and would reduce Inheritance Tax as a whole. Montreat-Anderson College urgently needs an Endowment, and money for Christian education cannot be spent to better advantage than for the benefit of this institution.

The Legal Title of the Institution Is
"MONTREAT-ANDERSON COLLEGE, INC."

THIS TITLE SHOULD BE USED WHEN YOU INCLUDE THE COLLEGE AS A BENEFICIARY IN YOUR WILL